



MINUTES OF THE ANNUAL GENERAL MEETING

Held On Sunday, 29th October 2006

At OAKRIDGE HOUSE, UNITEC CAMPUS, AUCKLAND

The Meeting was opened at 3:30pm, following a presentation of the Strategic Plan for the Society, by the President K Sangster who welcomed those present and apologised for the delay in the meeting commencing.

There were 29 members in attendance plus 2 applicants for membership.

Apologies were received from: J Carbutt, J and L Brunt, N McCrorie, M Lee and N Thompson.

The President then read his report following which he moved it for acceptance. Seconded: J Burgess. Carried

P Atkinson thanked the CP Society on behalf of Boccia NZ for the financial support provided over the past year which was a major factor in achieving a world championship gold medal in the premier teams event.

J Burgess requested that it be recorded that the Life Membership nomination for J and N McCrorie was declined. The reason for declining this nomination was serious concerns being held with the direction in which the Society was headed.

The Minutes of the AGM of 28th August 2005 were moved for acceptance by K Sangster. Seconded: H Brunt. Carried.

There were no matters arising.

The Audited Accounts of the CP Society for 2005/6 were, in the absence of the auditor, explained in brief by P Atkinson and moved for acceptance. Seconded: K Sangster. Carried.

H Brunt observed that the property valuations did not reflect the 2005 valuation and that this matter should be referred to the auditors for explanation.

The group consolidated accounts were then presented for the information of the members present. As the accounts are individually approved (CPS, Focus 2000 and Focus Nor-west) no acceptance was required.

Prior to commencing Election of Officers K Sangster spoke to the closing date for nominations being the 29th September 2006 and that nominators/seconders must be members of the Society. Failure to observe these requirements had negated several nominations which had been declared invalid.

J Thorpe, an applicant for membership, had a nomination form for himself for the position of Secretary / Treasurer which he requested be accepted despite it being after the promulgated closing date. P Atkinson moved that the request be declined and this nomination not be accepted. Seconded: L Williams. Carried.

The following members present requested that their vote against be recorded: K and C Williamson, T Wadsworth, I and R Dittrich, G Lazar, E Zatrok and J Pazmany.

P Atkinson then moved that K Sangster, P Fergusson and H Brunt be confirmed as President, Vice President and Secretary / Treasurer respectively being the only nominations for these offices. Seconded: J McCrorie. Carried.

H Brunt questioned to eligibility of P Read to stand for office as he was not a member and the constitution required that individuals must be members to be nominated and appointed. K Sangster allowed the nomination proceed.

Those members present standing for the Board (P Atkinson, B Ellis and P Munckhof) then spoke to the members on their qualifications for appointment.

Voting papers were then distributed to members present. Voting papers equating to eligible Proxy Forms held were also distributed to the members present nominated to execute proxy. P Atkinson advised that 14 Proxy Forms had been declined – 1 duplicated, 2 non members, 9 non financial members and 2 unable to be identified.

It was suggested that in future Proxy Forms be linked directly by name or membership number to members and eliminate the potential for copying and distributing among non financial members. This recommendation was noted and will be implemented in future.

K Sangster moved that J Thorpe and S Williams be appointed as scrutineers. Seconded: P Atkinson. Carried. The voting papers were collected and removed for counting.

K Sangster moved that Hayes Knight Audit be appointed as auditors for the CP Society to separate the audit and accounting functions. Seconded: P Atkinson. This company was spoken to very positively by those present with experience of their standing and experience. Carried.

The outcome of the election for the Board was then announced by K Sangster as: P Munckhof, P Read and B Ellis.

The Board for 2006/7 was confirmed as: C Hobbs, L Ferkins, G Barnes, P Munckhof, P Read and B Ellis.

K Sangster then announced General Business:

P Atkinson questioned the outcome of the MOH Audit of Focus 2000 and that as a shareholder in this company (through the Board of CPS) he required reassurance that the company was well run and that the failures identified in the report had been addressed. C Williamson spoke as a board member of Focus 2000 that the MOH Audit had been responded to by the CEO. P Atkinson responded he had seen this response and at best considered it superficial and requested that the Board of the CP Society as owners of Focus 2000 ensure that the matters identified in the audit had been addressed in real terms.

The appointment of an Executive Officer for the CP Society was also discussed and P Atkinson, who advised that he had drafted the Terms of Reference for the position, saw a 'pastoral service' ie. visit members in situ and ensure that all aspects of their care and support are being fully delivered, was a fundamental requirement of the position. This received positive support from several members present however J Thorpe considered that such an approach may neither be lawful or desirable.

J McCrorie tabled a membership form used by the DPA recommending it be adopted by the CP Society as the present form was dated and lacked sufficient information particularly with respect to information for new member applicants. The form was received and the existing membership form will be reviewed for introduction 2007/8

There being no further business K Sangster thanked all present for attendance and noted that the Society was formed by and for those either with or directly involved with those with Cerebral Palsy and that it was critical that the stated objectives of the Society be the prime focus of all members.

The meeting was closed at 5:05pm

Secretary

President