

**Cerebral Palsy Society of NZ Inc
Minutes of the Executive Board Meeting**



**Thursday, 6pm, 27th Aug 2009
Yarnton House, 14 Erson Ave, Royal Oak**

PRESENT:

Karl Sangster, Daniel Aldersley , Amy Hogan , Rosaline Fuata'i, Todd Fernie, Paul Munckhof (Michael Northcott-interpreter), Tracy Wadsworth and Harvey Brunt

APOLOGIES:

Dave Thomas, Immanuel Koks

MINUTES:

The minutes of the meeting of the 16/7/2009 and 23/7/2009, as tabled were adjudged to be a true and accurate record. Moved: Karl Sangster/Daniel Aldersley.... carried

MATTERS ARISING:

No Matters arising. Karl mentioned that Focus had agreed to the rental of \$336K + GST per annum. Rental review will be at end of year

GENERAL MANAGER's REPORT

Report was tabled. Harvey mentioned Stem Cell lecturer had agreed to come but wished to have business class airfares. Costs were likely to be in the vicinity of \$20-\$25K for transport and accommodation. Funds budgeted were \$12k.

After robust discussion it was decided to remain with the original budgeted amount of \$12k. There was also a further request to find out more about the presenter, Joanne Kurtzberg of Duke University.

Karl provided feedback on the visit with the PM, John Key, re \$2.5M cuts to 23 schools. Cuts intimated to be unlikely to be revisited.

It was moved that the report be received: Karl Sangster/Daniel Aldersley..... carried

MEMBERSHIP

The following 23 applicants were put before the Board for membership:

Malcolm Cameron (DDN)	Diana York Family (AKL)
Josh Aislabie (AKL)	Lee Rutene (WGN)
Adam Froggatt (CHC)	Aka Masters Family (AKL)
Glen Sinclair (CHC)	Mike Parker (CHC)
Brogan Emms (CHC)	Sarah Ferner (CHC)
Todd Stretton (AKL)	Karen Thompson (Oamaru)
Stephen Farrell (NLSN)	Jennifer Lanini (CHC)
Sharon Schipper Family (NLSN)	Corinne Hickey (TGA)
Dean Norton (TGA)	Andrea Julian (WGA)
Grace Willett Family (Gore)	Olivia Emery Family (AKL)
Junior Falefa (AKL)	Daniel Meyer Family (NLD)
Joy Ho (HML)	

After discussion it was moved that the above be accepted as members: Karl Sangster/Harvey Brunt... carried

FINANCIAL REPORT

The July accounts were tabled as read. Questions were invited.

Daniel sort confirmation that the Society had no more lost shares in the two Share Directory organisations.

This was confirmed.

It was moved that the accounts be accepted: Karl Sangster/ Daniel Aldersley.... carried.

OTHER BUSINESS

Constitution Review

The Constitution alterations had been circulated to the Board members prior to the meeting. The altered Constitution was then put up on the data projector for discussion. The following points were raised:

- Tracy: Had altered the objects of the Society to include support for families of people with cerebral palsy. It was decided that Tracy would email her changes to everyone for further discussion and consensus.
- Todd re-affirmed that enhancing and 'well-being' were important to remain in objects.
- Daniel thought the existing constitution with the word Spiritual, was somewhat beyond the brief of the Society. Emotional was agreed to be substituted for Spiritual.
- Alterations to the membership year and final reminder for subscriptions were discussed as well as final balance date.

- Associate Membership was discussed in depth. There were divergent opinions. A review of similar organisation's constitutions was to occur to see what others had done in respect of GM/CEO's ex-officio status and voting rights and whether employees/contractors could be members of the Society and whether they could stand for the Executive Board.
- Methods and process for termination of membership was reviewed.
- 5 days notice to Board Members of Board meetings was discussed and agreed to.

A plan for having a constitution to present to the membership was discussed. Providing there was agreement of the Constitution at the next Board meeting then it would be presented to the AGM as an agenda item.

Focus 2000 Update

Karl reviewed the latest from Focus 2000 Ltd.

They would have a 5 year plan available prior to the Shareholders meeting of the 10th Oct.

There was significant risk re employment court ruling regarding pay rates when carers slept over at a residential house. Back dating of this could cost Focus large sums.

A discussion on rebranding of Focus 2000 Ltd to Iris Ltd was discussed. It was moved that :

"The Board of the Cerebral Palsy Society, being the sole shareholder, approve the name change of Focus 2000 Ltd to IRIS Ltd" Karl Sangster/Daniel Aldersley.... carried

Karl also mentioned that an interviewing process was underway to fill the seat on the Focus Board left by Craig Hobbs resignation.

Focus had agreed to the ring fencing of the CE programme (as a net zero result) when working out the dividend for payment for the 2009/2010 year.

Karl requested that the next meeting be as scheduled on the 10th September, 6pm at CPS office. (see note below)

There being no further business the meeting closed at 7:55pm

Karl Sangster

Date

(Note: subsequent to the meeting the next Board meeting was changed to the 17th September 2009)